

10 TIPS FOR WINNING SCHOLARSHIP APPLICATIONS

Tip 1 – Apply Only If You Are Eligible.

Prospective students should read all the scholarship requirements and directions carefully. Be sure you are eligible to apply before you spend time preparing an application.

Tip 2 – Complete The Application In Full.

If a question doesn't apply to the student, note that information on the application. Do not leave any question blank. Supply all additional supporting material such as transcripts, letters of recommendation and essays.

Tip 3 – Follow Directions.

Students should provide everything that's required, but nothing that is not requested – they could be disqualified.

Tip 4 – Neatness Counts.

Applications should be typed; if they must be printed, make sure the work is neat and legible. Make a few photocopies of the forms before filling them out, and use the copies as working drafts.

Tip 5 – Write An Essay That Makes A Strong Impression.

The key to writing a strong essay is to be personal and specific. Students should include concrete details to make their experience come alive: who, what and when of a topic. The simplest experience can be monumental if presented honestly.

Tip 6 – Watch All Deadlines.

To help keep on track, impose your own deadline that is two weeks prior to the official deadline, and use the buffer time to make sure everything is ready on time. Don't rely on extensions, as very few scholarship providers allow them.

Tip 7 – Make Sure Your Application Gets Where It Needs To Go.

Put your name (and Social Security number, if applicable) on all pages of the application. Pieces of the application may become lost unless clearly identified.

Tip 8 – Keep A Backup File In Case Anything Goes Wrong.

Before sending the application, make a copy of the entire packet. If the application becomes lost, it can be reproduced quickly.

Tip 9 – Give It A Final Once-Over.

You should proofread the entire application carefully, looking for misspelled words or grammatical errors.

Tip 10 – Ask For Help When You Need It.

If you are having problems with the application, do not hesitate to call the funding organization.

"10 Tips for Winning Scholarship Applications"
by Kay Peterson, Ph.D. from fastweb.com

CAMPUS LOCATIONS

Albuquerque Campus
1001 Menaul Blvd. NE
Albuquerque, NM 87107
505-254-7777

Boise Campus
1122 N. Liberty St.
Boise, ID 83704
208-377-8080

Citrus Heights Campus
7301 Greenback Lane, Suite A
Citrus Heights, CA 95621
916-722-8200

Las Vegas Campus
5740 S. Eastern Ave., Ste. 140
Las Vegas, NV 89119
702-688-4300

Mesa Campus
1001 W. Southern Ave., Ste. 130
Mesa, AZ 85210
480-212-1600

Mesquite Campus
3733 W. Emporium Circle
Mesquite, TX 75150
972-682-2800

Phoenix North Campus
8503 N. 27th Ave.
Phoenix, AZ 85051
602-393-5900

Phoenix East Campus
2149 W. Dunlap Ave.
Phoenix, AZ 85021
602-216-7700

Pleasant Hill Campus
380 Civic Drive, Suite 300
Pleasant Hill, CA 94523
925-609-6650

Pomona Campus
901 Corporate Center Drive
Suite 300
Pomona, CA 91768
909-868-5804

Portland Campus
2004 Lloyd Center, 3rd Floor
Portland, OR 97232
503-616-9132

Reno Campus
5580 Kietzke Ln.
Reno, NV 89511
775-335-2900

Sacramento Campus
8909 Folsom Boulevard
Sacramento, CA 95826
916-361-1660

San Jose Campus
5883 Rue Ferrari, Suite 125
San Jose, CA 95138
408-960-0161

San Leandro Campus
15555 E. 14th Street, Suite 500
San Leandro, CA 94578
510-276-3888

Spokane Campus
10102 E. Knox Ave., Ste. 200
Spokane, WA 99206
509-532-8888

Stockton Campus
1313 W. Robinhood Drive, Suite B
Stockton, CA 95207
209-956-1240

Tucson Campus
201 N. Bonita Ave., Suite 101
Tucson, AZ 85745
520-888-5885

Important information about the educational debt, earnings and completion rate of students who attended this program can be found at Carrington.edu/GE.

On the Cover

Xenia M. - Medical Billing and Coding

Student loans, grants, and scholarships are available to those who qualify.

For information on accreditation, please visit our website at carrington.edu/accreditation.

Carrington College reserves the right to update information as it becomes available. Information is current at the time of printing. For the most updated information, visit carrington.edu.

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LEARN ABOUT SCHOLARSHIPS



GETTING STARTED

When, Where and How to Apply For Scholarships

Start Early:

Begin researching scholarship opportunities early; many deadlines approach quickly. It is also recommended that students collect at least three letters of recommendation from counselors, teachers, coaches or supervisors that will attest to your character, work ethic and worthiness.

Get Creative:

Check websites of companies that you already know (e.g., grocery stores, banks, restaurant chains, etc.). Try typing “scholarship” in their website search box or contact them directly.

Ask Around:

Check with your employer to see if they offer scholarships or tuition reimbursement programs. Contact organizations like clubs, churches, and community service organizations.

Attention High School Students:

You will NOT receive any scholarships unless you take the time to research and apply! Plenty of students have saved hundreds or thousands of dollars on college tuition by being proactive with applying for scholarships. Don't be intimidated by your GPA or SAT/ACT scores. There ARE scholarships that do not use your academic status information as a qualifier for the application (although you should of course maintain excellence in those areas).

**Apply, Apply, Apply . . .
You Have Nothing To Lose!**

RESOURCES

US Department of Education
Federal Student Aid | 1-800-4-FED-AID <http://studentaid.ed.gov>

These resources are provided for individuals to use at their own discretion. Unless otherwise indicated, Carrington College® does not affiliate with any of the listed agencies or programs and cannot be held responsible for any actions resulting from your scholarship search. Should you be awarded scholarship funds, present verification to your Student Finance officer to determine if the funds can be applied toward your program of study.

Carrington College also offers the Carrington High School Scholarship. For more information visit carrington.edu.

These scholarships are not eligible to be combined with one another. In the event of early withdrawal, these scholarship awards will be limited to the same percentage of tuition earned in accordance with the college's refund policy.

SCHOLARSHIP SEARCH WEBSITES

- > www.collegescholarships.org/
- > www.fastweb.com
- > www.finaid.com
- > www.findtuition.com
- > www.scholarships.com

SUSPECT A SCAM?

The old saying is almost always right: If something sounds too good to be true, it probably is. That's certainly the case with scholarship offers and grants. You need to do work beforehand to make sure what you're applying for is legitimate, and to prepare for the ones that are. And remember, NO upfront money is ever required to apply for a scholarship or grant.

So what should you do if you think you're faced with a scam?

1. Protect Your Wallet!

Never let any organization pressure you into paying for anything, and never reveal any financial information to them.

2. Document All Your Dealings.

If you suspect fraud, make sure you keep records of the details of the offer, your response and the dates of all communication. It may sound like a hassle, but it's important.

3. Take Notes.

Whether in meetings or phone conversations, always record the date, time, place, nature of the conversation, name of the person with whom you spoke and a detailed account of the conversation. Again, it sounds like a lot, but this is important information.

4. Report Them!

These organizations can help:

National Fraud Information Center (NFIC)

Call their toll-free hotline at: 1-800-876-7060

Submit a complaint online at: www.fraud.org

Or write: National Fraud Information Center
c/o National Consumers League, 1701 K Street, NW, Suite 1200, Washington, DC 20006

Federal Trade Commission (FTC)

To report suspected fraud, call 1-877-FTC-HELP (1-877-382-4357)

Submit a complaint online at: www.ftc.gov

Or write: Federal Trade Commission
CRC-240, 600 Pennsylvania Ave, NW, Washington, DC 20580

State Attorney General's Office

File your complaint with the Bureau of Consumer Protection in your state.

Better Business Bureau (BBB)

Report business fraud or ask for information about a company. You can also read the BBB's article about scholarship scams.

Call: 1-703-276-0100

Contact online at: www.bbb.org

Or write: Council of Better Business Bureaus, 4200 Wilson Blvd., Suite 800, Arlington, VA 22203-1838

US Postal Inspection Service (USPIS)

For complaints involving mail fraud, call: 1-800-654-8896

Submit a complaint online at: www.usps.gov/postalinspectors/fraud/welcome.htm

Or write: Inspection Service Operations Support Group Attention: Mail Fraud 222 S. Riverside Plaza, Suite 1250, Chicago, IL 60606

SCAMS – 10 WARNING SIGNS

1. Fees: Scammers use bogus fees such as “application,” “disbursement,” “redemption,” and “processing fees” as a way to take your money. Scholarships never require any fees.

2. Credit Card Or Bank Account Information:

Never give credit card or bank account information to receive aid. If you do, call your bank or credit card issuer immediately.

3. Scholarship Guarantee:

No one controls judges' decisions. Be wary of “high success rates,” which often refer to matches, not award winners.

4. No Work Involved:

Legitimate scholarship applications require time and energy and at the minimum ask for an application.

5. No Contact Information:

Before you apply, confirm the sponsor's contact information. The sponsor should supply a valid email address, phone number or mailing address (not a P.O. Box) upon request.

6. Unsolicited Scholarships:

If you are called or emailed to receive an award for which you never applied, be alert. Ask where the sponsor obtained your information; check with that party.

7. Pressure Tactics:

Don't allow yourself to be pressured into applying for a scholarship, especially if the sponsor is asking you to pay money up front.

8. “Exclusive” Scholarships:

Legitimate sponsors won't restrict knowledge about their award to a single search service.

9. Official Name Or Endorsement:

A sponsor may use words like “national,” “education” or “federal” or have an official-looking seal, and still be a scam. The federal government and the U.S. Department of Education do not endorse private businesses.

10. Questions Aren't Answered Directly:

If you cannot receive a direct response from a sponsor regarding their scholarship application or what might happen to your information (e.g., if it will be sent to a third party) proceed with caution.

“Suspect a Scam?” from fastweb.com

ADDITIONAL RESOURCES

- > **American Indian Services** 1-801-375-1777 www.americanindianservices.org
- > **American Medical Technologists** 1-847-823-5169 www.americanmedtech.org/SchoolsStudents/ScholarshipsAwards.aspx
- > **Bureau of Indian Education** 1-202-208-6123
- > **GE and LULAC Scholarship Funds** www.lulac.org/programs/education/scholarships/
- > **Health and Human Resources Administration** www.hrsa.gov/loanscholarships/index.html
- > **Imagine America Foundation** www.imagine-america.org
- > **Marine Corps Scholarship** www.marine-scholars.org
- > **National Association for the Advancement of Colored People (NAACP)** 1-877-NAACP-98 www.naacp.org/page/s/scholarship2
- > **National Merit Scholarship Corporation** www.nationalmerit.org
- > **Scholarship America** www.scholarshipamerica.org
- > **The Hispanic College Fund** www.hispanicfund.org
- > **Tylenol Future Care Scholarship** www.tylenol.com/
- > **United Negro College Fund** www.uncf.org
- > **Wells Fargo Scholarships** www.wellsfargo.com/collegesteps

BOOKS

- > **Scholarship Handbook 2016 (College Board Scholarship Handbook 19th Edition).** *The College Board. 2015.*
- > **The Scholarship and Financial Aid Solution: How to Go to College for Next to Nothing With Short Cuts, Tricks and Tips from Start to Finish.** *Debra Lipphardt. 2008.*
- > **The Scholarship Book, 13th Edition: The Complete Guide to Private-Sector Scholarships, Fellowships, Grants and Loans for the Undergraduate.** *National Scholarship Research Service and David J. Cassidy. 2008.*
- > **The Ultimate Scholarship Book 2016: Billions of Dollars in Scholarships, Grants and Prizes.** *Gen Tanabe and Kelly Tanabe. 2015.*
- > **How to Write a Winning Scholarship Essay: 30 Essays That Won Over 3 Million in Scholarships.** *Gen Tanabe and Kelly Tanabe. 2009.*
- > **Kaplan Scholarships 2012: Billions of Dollars in Free Money for College.** *Gail Schlachter and R. David Weber. 2011.*